

**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Tuesday, October 13, 2020  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, AB**

<b>PRESENT:</b>	Josh Knelsen	Reeve
	Jacque Bateman	Councillor (teleconference)
	Peter F. Braun	Councillor
	Cameron Cardinal	Councillor
	David Driedger	Councillor
	Eric Jorgensen	Councillor (teleconference)
	Anthony Peters	Councillor
	Lisa Wardley	Councillor
<b>REGRETS:</b>	Ernest Peters	Councillor
<b>ABSENT:</b>	Walter Sarapuk	Deputy Reeve
<b>ADMINISTRATION:</b>	Len Racher	Chief Administrative Officer
	Carol Gabriel	Deputy Chief Administrative Officer/ Recording Secretary
	Jennifer Batt	Director of Finance
	Fred Wiebe	Director of Utilities
	Don Roberts	Director of Community Services
	Grant Smith	Agricultural Fieldman
	Byron Peters	Director of Planning and Development (teleconference)
	Caitlin Smith	Manager of Planning and Development
<b>ALSO PRESENT:</b>	Members of the public	

Minutes of the Regular Council meeting for Mackenzie County held on October 13, 2020 in the Council Chambers at the Fort Vermilion County Office.

**CALL TO ORDER: 1. a) Call to Order**

Reeve Knelsen called the meeting to order at 10:00 a.m.

**AGENDA: 2. a) Adoption of Agenda**

**MOTION 20-10-595 MOVED** by Councillor Wardley

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That the agenda be approved with the following additions:  
10. d) Bistcho Lake Tax Assessments  
17. c) Staffing

**CARRIED**

**ADOPTION OF  
PREVIOUS MINUTES:**

**3. a) Minutes of the September 22, 2020 Regular Council Meeting**

**MOTION 20-10-596**

**MOVED** by Councillor Braun

That the minutes of the September 22, 2020 Regular Council Meeting be adopted as presented.

**CARRIED**

**ADOPTION OF  
PREVIOUS MINUTES:**

**3. b) Minutes of the September 29, 2020 Special Council Meeting**

**MOTION 20-10-597**

**MOVED** by Councillor Braun

That the minutes of the September 29, 2020 Special Council Meeting be adopted as presented.

**CARRIED**

**ADOPTION OF  
PREVIOUS MINUTES:**

**3. c) Business Arising out of the Minutes**

None

**DELEGATIONS:**

**4. a) None**

**TENDERS:**

**5. a) None**

**PUBLIC HEARINGS:**

**6. a) None**

**GENERAL  
REPORTS:**

**7. a) CAO & Director Reports for September 2020**

**MOTION 20-10-598**

**MOVED** by Councillor Driedger

That the CAO & Director reports for September 2020 be received for information.

**CARRIED**

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**GENERAL  
REPORTS:**

**7. b) Disaster Recovery Update**

**MOTION 20-10-599**

**MOVED** by Councillor Driedger

That a letter be sent to the Government of Alberta regarding potential funding due to the impact of the Site C Clean Energy Project downstream effects.

**CARRIED**

**MOTION 20-10-600**

**MOVED** by Councillor Jorgensen

That the Minister of Municipal Affairs and the local MLA be invited to a Council meeting to discuss flood mitigation.

**CARRIED**

Reeve Knelsen recessed the meeting at 10:59 a.m. and reconvened the meeting at 11:13 a.m.

**AGRICULTURE  
SERVICES:**

**8. a) County Owned Land – South of High Level**

**MOTION 20-10-601**

**MOVED** by Councillor Wardley

That the Agricultural Service Board be authorized to issue a Request for Proposals to rent out the SW 6-109-19-W5 and NW 6 & SW of 7-109-19-W5M for agricultural use.

**CARRIED**

**COMMUNITY  
SERVICES:**

**9. a) Waste Transfer Station Hours of Operations**

**MOTION 20-10-602**

**MOVED** by Councillor Driedger

That the Blumenort Waste Transfer Station hours of operations on Tuesday's be changed from 2:00 p.m. – 8:00 p.m. to 12:00 p.m. – 6:00 p.m.

**CARRIED**

**MOTION 20-10-603**

**MOVED** by Councillor Braun

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That the La Crete Waste Transfer Station extended hours of operation on Thursday's be changed to run between April and September annually.

**CARRIED**

**FINANCE:** **10. a) Request to Waive Tax Penalties on Tax Roll #082263 and Tax Roll #082269**

**MOTION 20-10-604** **MOVED** by Councillor Wardley

That the request to remove the late payment penalty on Tax Roll #082263 and Tax Roll #082269 be denied.

**CARRIED**

**FINANCE:** **10. b) Municipal Operating Support Transfer Grant**

**MOTION 20-10-605** **MOVED** by Councillor Wardley  
Requires 2/3

That the budget be amended to include a One Time MOST Project, in the amount of \$1,271,952, with funding coming from the Municipal Operating Support Transfer Grant Program.

**CARRIED**

**FINANCE:** **10. c) Cheque Registers – September 23 – October 6, 2020**

**MOTION 20-10-606** **MOVED** by Councillor Driedger

That the cheque registers from September 23-October 6, 2020 be received for information.

**CARRIED**

**FINANCE:** **10. d) Bistcho Lake Tax Assessments (ADDITION)**

**MOTION 20-10-607** **MOVED** by Councillor Bateman  
Requires Unanimous

That administration bring back options for Bistcho Lake cabins tax assessments to the next meeting.

**CARRIED**

**OPERATIONS:** **11. a) None**

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**UTILITIES:** 12. a) None

**PLANNING AND DEVELOPMENT:** 13. a) Bylaw 1195-20 Business License

**MOTION 20-10-608** **MOVED** by Councillor Wardley

That first reading be given to Bylaw 1195-20 being the Mackenzie County Business License Bylaw.

**CARRIED**

**MOTION 20-10-609** **MOVED** by Councillor Braun

That second reading be given to Bylaw 1195-20 being the Mackenzie County Business License Bylaw.

**CARRIED**

**MOTION 20-10-610** **MOVED** by Councillor A. Peters  
Requires Unanimous

That consideration be given to go to third and final reading of Bylaw 1195-20 being the Mackenzie County Business License Bylaw at this meeting.

**CARRIED UNANIMOUSLY**

**MOTION 20-10-611** **MOVED** by Councillor Cardinal

That third and final reading be given to Bylaw 1195-20 being the Mackenzie County Business License Bylaw.

**CARRIED**

Reeve Knelsen recessed the meeting at 12:12 p.m. and reconvened the meeting at 12:47 p.m. with all members present with the exception of Councillor Jorgensen.

**PLANNING AND DEVELOPMENT:** 13. b) Bylaw 1199-20 Partial Plan Cancellation and Consolidation of Plan 052 4423, Block 25, Lots 34 & 35

**MOTION 20-10-612** **MOVED** by Councillor Wardley

That first reading be given to Bylaw 1199-20 being a Partial Plan Cancellation and Consolidation Bylaw for Plan 052 4423, Block 25, Lots 34 & 35, subject to public hearing input.

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**CARRIED**

**PLANNING AND  
DEVELOPMENT:**

**13. c) Bylaw 1200-20 Partial Plan Cancellation and  
Consolidation of Plan 2938RS, Block 3, Lots 12 & 13**

**MOTION 20-10-613**

**MOVED** by Councillor Braun

That first reading be given to Bylaw 1200-20 being a Partial Plan Cancellation and Consolidation Bylaw for Plan 2938RS, Block 3, Lots 12 & 13, subject to public hearing input.

**CARRIED**

**PLANNING AND  
DEVELOPMENT:**

**13. d) Bylaw 1201-20 Plan Cancellation of Plan 082 6817**

**MOTION 20-10-614**

**MOVED** by Councillor Braun

That first reading be given to Bylaw 1201-20 being a Plan Cancellation Bylaw for Plan 082 6817, subject to public hearing input.

**CARRIED**

**PLANNING AND  
DEVELOPMENT:**

**13. e) Land Acquisition – Plan 192 3085, Block 24, Lot 02**

**MOTION 20-10-615**  
Requires 2/3

**MOVED** by Councillor Braun

That the budget be amended to include the La Crete Southeast Drainage Ditch (Plan 192 3085, Block 24, Lot 02) project in the amount of \$6,000, with funding coming from the Surface Water Management Reserve.

**CARRIED**

**MOTION 20-10-616**

**MOVED** by Councillor Braun

That Administration be authorized to purchase Plan 192 3085, Block 24, Lot 02 and to proceed with the Survey to register lands as a Public Works – Drainage Right of Way plan for the La Crete Southeast Drainage Ditch Project.

**CARRIED**

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Councillor Jorgensen rejoined the meeting at 12:52 p.m.

**PLANNING AND  
DEVELOPMENT:**

**13. f) Land Acquisition – Plan 992 0894, Block 02, Lot 01**

**MOTION 20-10-617**  
Requires 2/3

**MOVED** by Councillor Braun

That the budget be amended to include the La Crete Southeast Drainage Ditch (Plan 992 0894, Block 02, Lot 01) project in the amount of \$8,000, with funding coming from the Surface Water Management Reserve.

**CARRIED**

**MOTION 20-10-618**

**MOVED** by Councillor Driedger

That Administration be authorized to purchase Plan 992 0894, Block 02, Lot 01 and to proceed with the Survey to register lands as a Public Works – Drainage Right of Way plan for the La Crete Southeast Drainage Ditch Project.

**CARRIED**

**PLANNING AND  
DEVELOPMENT:**

**13. g) Developer Incentive – Tax Deferral and Reduction**

**MOTION 20-10-619**

**MOVED** by Councillor Driedger

That administration develop a Tax Deferral Bylaw for lot improvements in Mackenzie County.

**CARRIED**

**PLANNING AND  
DEVELOPMENT:**

**13. h) Rail to Alaska**

**MOTION 20-10-620**

**MOVED** by Councillor Jorgensen

That Byron Peters, as Administrative Lead, work with the Regional Economic Development Initiative's (REDI) Rail to Alaska lobbying efforts and other groups and individuals as required.

**CARRIED**

Reeve Knelsen recessed the meeting at 2:10 p.m. and reconvened the meeting at 2:21 p.m.

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**PLANNING AND  
DEVELOPMENT:**

**13. i) Letter of Support for Regional Economic Development  
Alliances (REDA) Funding**

**MOTION 20-10-621**

**MOVED** by Councillor Braun

That a letter be sent to the Minister of Jobs, Economy and Innovation and MLA Dan Williams requesting that the Government of Alberta restore funding for Regional Economic Development Alliances to the full \$100,000 annually, with a five-year commitment.

**CARRIED**

**ADMINISTRATION:**

**14. a) Interim Alberta Police Advisory Board – Municipal  
Survey on RCMP Police Services in Alberta**

**MOTION 20-10-622**

**MOVED** by Councillor Driedger

That administration submit the Municipal Survey on RCMP Police Services in Alberta as discussed.

**CARRIED**

**ADMINISTRATION:**

**14. b) Caribou Update**

**MOTION 20-10-623**

**MOVED** by Councillor Cardinal

That the caribou update be received for information.

**CARRIED**

**COUNCIL  
COMMITTEE  
REPORTS:**

**15. a) Council Committee Reports (verbal)**

**MOTION 20-10-624**

**MOVED** by Councillor Braun

That the Council Committee reports be received for information.

**CARRIED**

**COUNCIL  
COMMITTEE  
REPORTS:**

**15. b) Municipal Planning Commission Meeting Minutes**

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**MOTION 20-10-625**      **MOVED** by Councillor Cardinal

That the unapproved Municipal Planning Commission meeting minutes of September 24, 2020 be received for information.

**CARRIED**

**COUNCIL  
COMMITTEE  
REPORTS:**

**15. c) Inter-Municipal Planning Commission Meeting Minutes**

**MOTION 20-10-626**      **MOVED** by Councillor Driedger

That the Inter-Municipal Planning Commission meeting minutes of September 30, 2020 be received for information.

**CARRIED**

**COUNCIL  
COMMITTEE  
REPORTS:**

**15. d) Agricultural Service Board Meeting Minutes**

**MOTION 20-10-627**      **MOVED** by Councillor Wardley

That the unapproved Agricultural Service Board meeting minutes of September 24, 2020 be received for information.

**CARRIED**

**COUNCIL  
COMMITTEE  
REPORTS:**

**15. e) Assessment Review Board**

**MOTION 20-10-628**      **MOVED** by Councillor A. Peters

That the Assessment Review Board Decisions for 2020-LARB-01 and 2020-LARB-02 be received for information.

**CARRIED**

**INFORMATION /  
CORRESPONDENCE:**

**16. a) Information/Correspondence**

**MOTION 20-10-629**      **MOVED** by Councillor Cardinal

That the information/correspondence items be accepted for

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information purposes.

**CARRIED**

Reeve Knelsen recessed the meeting at 3:36 p.m. and reconvened the meeting at 3:46 p.m.

**CLOSED MEETING: 17. Closed Meeting**

**MOTION 20-10-630 MOVED** by Councillor A. Peters

That Council move into a closed meeting at 3:47 p.m. to discuss the following:

- 17. a) Frontier Veterinary Services Ltd. Agreement (*FOIP, Div. 2, Part 1, s. 16, 24, 25*)
- 17. b) Regional Service Sharing Agreement – Town of High Level (*FOIP, Div. 2, Part 1, s. 21, 24, 25*)
- 17. c) Staffing (*FOIP, Div. 2, Part 1, s. 17*)

**CARRIED**

The following individuals were present during the closed meeting discussion. (*MGA Section 602.08(1)(6)*)

- All Councillors Present
- Len Racher, Chief Administrative Officer
- Carol Gabriel, Deputy Chief Administrative Officer
- Jennifer Batt, Director of Finance
- Byron Peters, Director of Planning and Development
- Don Roberts, Director of Community Services
- Caitlin Smith, Manager of Planning and Development
- Grant Smith, Agricultural Fieldman

**MOTION 20-10-631 MOVED** by Councillor Cardinal

That Council move out of a closed meeting at 4:17 p.m.

**CARRIED**

**CLOSED MEETING: 17. a) Frontier Veterinary Services Ltd. Agreement**

**MOTION 20-10-632 MOVED** by Councillor Braun

That the Agricultural Service Board be authorized to extend the current agreement between Frontier Veterinary Services Ltd. and Mackenzie County for a period of one (1) year.

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**CARRIED**

**CLOSED MEETING:** 17. b) **Regional Service Sharing Agreement – Town of High Level**

**MOTION 20-10-633** **MOVED** by Councillor Driedger

That the Town of High Level be invited to a meeting to discuss the Regional Service Sharing Agreement.

**CARRIED**

**CLOSED MEETING:** 17. c) **Staffing (ADDITION)**

**MOTION 20-10-634** **MOVED** by Councillor Cardinal  
Requires Unanimous

That the staffing item be removed from the agenda.

**CARRIED**

**NOTICE OF MOTION:** 18. a) **None**

**NEXT MEETING DATE:** 19. a) **Next Meeting Dates**

Organizational Council Meeting  
October 27, 2020  
10:00 a.m.  
Fort Vermilion Council Chambers

Regular Council Meeting  
October 28, 2020  
10:00 a.m.  
Fort Vermilion Council Chambers

**ADJOURNMENT:** 20. a) **Adjournment**

**MOTION 20-10-635** **MOVED** by Councillor Jorgensen

That the Council meeting be adjourned at 4:19 p.m.

**CARRIED**

These minutes were approved by Council on October 28, 2020.

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(original signed)

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Joshua Knelsen  
Reeve

(original signed)

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Lenard Racher  
Chief Administrative Officer

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